

GRADUATE COLLEGE
Report of Failure of Oral Exam

Purpose and Instructions:

Purpose: The *Report of Failure of a Final Oral Examination* (RFFOE) is the official document by which the failure of a final oral examination is reported to the Graduate College.

Context: The result of a final oral examination can only be reported as pass or fail. The determination of pass or fail is by a vote of the voting members of the defense committee with a simple majority determining the outcome unless the academic unit responsible for the program requires a unanimous vote for pass. If a tie vote occurs, then the student is considered to have failed the final oral examination. A result of pass is documented by the signatures of all voting members of the defense committee on the *Defense Committee Approval* form that is to be bound with the paper copies of the thesis or dissertation. A result of fail is documented by completion of an RFFOE and submission of the RFFOE to the Graduate College.

Procedure: An RFFOE is completed and submitted to the Graduate College only if the student fails the final oral examination. The RFFOE is completed immediately upon determining that the student has failed the examination and is signed by all voting members of the defense committee. The original copy of the completed RFFOE is submitted to the Graduate College by the Graduate Faculty Representative (GFR) if the defense committee includes a GFR, and otherwise by the Chair of the Supervisory Committee (or designee). The submission to the Graduate College should take place no later than the close of business on the next business day after the final oral examination. The Graduate College is located in Room 307 in the Business Building (8AM-5PM, M-F except holidays).

Distribution: Copies of the completed RFFOE will be distributed by the Graduate College to the student and to the Chair of the Supervisory Committee. The original RFFOE is filed in the student file maintained by the Graduate College.

Questions: Questions should be addressed to the Dean of the Graduate College (208-426-3647).

Student Information:

Full Name (First Name, Middle Name(s), Last Name):		Date
Student ID Number	Degree Program:	
Date of Final Oral Examination:	First Attempt	Second Attempt
Title of Thesis or Dissertation:		

Signatures of Voting Members of the Defense Committee:

The undersigned persons are the voting members of the defense committee and find that the student has failed the final oral examination.

Chair of Supervisory Committee _____	_____	Date _____
Signature	Print name	
Member of Supervisory Committee _____	_____	Date _____
Signature	Print name	
Member of Supervisory Committee _____	_____	Date _____
Signature	Print name	
Member of Supervisory Committee _____	_____	Date _____
Signature	Print name	
External Examiner _____	_____	Date _____
Signature	Print name	

Signature of Graduate Faculty Representative (complete this section only if a GFR is a member of the defense committee):

I certify that the voting members of the defense committee determined a result of fail for this final oral examination.

Graduate Faculty Representative _____	_____	Date _____
Signature	Print name	