

GRADUATE COLLEGE
Request for Extension of Time

Student Information:

Student Name		Date
Student ID Number	Email	Daytime Phone
Graduate Program		
Catalog Year	Anticipated Completion Date	

Purpose and Instruction:

Purpose: A request for extension of time is required when the duration of graduate study will otherwise exceed 7 years for a master's program and doctorate programs in Education and Nursing, or 10 years for a Ph.D.

General Instructions: This form should be completed by the student and the graduate program coordinator. The student should also submit a new admissions application at <http://graduatecollege.boisestate.edu/howtoapply/>.

Submission: Submit the original Request for Extension of Time form to the Graduate Dean's Office, Riverfront Hall, Room 307.

Coordinator:

Coordinator Name

Subject: Request to Extend the Time for Completing the Master's Doctoral Degree Program

Please attach the student's request to this form and forward to: Graduate Dean's Office, Riverfront Hall, Room 307.

I approve the request to extend the time for completion. The deadline should be extended through Date (ex: December 2014)

Justification by coordinator (required):

Signatures:

Student		Signature		Print name		Date
Advisor		Signature		Print name		Date
Program Coordinator or Chair		Signature		Print name		Date
Graduate Dean		Signature		Print name		Date

Boise State University, Graduate Admission and Degree Services, Riverfront Hall, Room 307, 1910 University Drive, Boise, ID 83725-1110. Office hours are: 8-5 Monday-Friday.
Telephone: Local (208) 426-3903, Toll-Free 1-800-824-7017, Fax (208) 426-2789. Email: gradcoll@boisestate.edu. Website: <http://graduatecollege.boisestate.edu/>.

Distribution: Original to Graduate Admission and Degree Services; copies to Graduate College, Program Coordinator, Student Advisor, Graduation Evaluator, and Student.